

Subject To Regularization Visa Checklist



OIS SERVICES

- | | Tick when Complete |
|---|---------------------------|
| 1. International Passport with a minimum of 6 months validity and valid UAE residence visa with minimum 1 month validity. Must have 3 continuous blank facing pages. | <input type="checkbox"/> |
| 2. Four recent passport sized photographs. (White background) | <input type="checkbox"/> |
| 3. Completed and printed online Visa application form (4 copies | <input type="checkbox"/> |
| 4. Letter for STR (signed and dated), addressed to the processing center (Nigerian Embassy Abu Dhabi or Nigerian Consulate Dubai) selected on the online application form, accepting full immigration responsibility/evidence of sustaining self while in Nigeria | <input type="checkbox"/> |
| 5. Letter of appointment (Offer letter) from prospective employer (4 copies). | <input type="checkbox"/> |
| 6. Letter of Acceptance (4 Copies). | <input type="checkbox"/> |
| 7. Copy of Expatriate Quota (4 copies). | <input type="checkbox"/> |
| 8. Curriculum Vitae (CV) (4 copies) | <input type="checkbox"/> |
| 9. Flight ticket (Itinerary). (4 copies) | <input type="checkbox"/> |
| 10. Attested Degree/professional certificate (4 copies) – Original to be present at the processing center during the interview. | <input type="checkbox"/> |
| 11. Payment and acknowledgement slips are available once online payment is complete – Printed from www.immigration.gov.ng OR portal.immigration.gov.ng/visa/OnlineQueryStatus | <input type="checkbox"/> |

12. AED 350 OIS Services Processing Fee (excluding VAT), payable by card only at OIS.

13. AED350 Nigerian Embassy/Consulate fee payable in cash only at OIS.

14. Book appointment using the following link - <https://apt.oisservices.com/>

**PLEASE CHECK OUR OPENING HOURS TO AVOID DELAYS AND FOR ANY
ADDITIONAL INFORMATION PLEASE CALL US ON +97142765448 OR VISIT OUR
WEBSITE [HTTPS://OISSERVICES.COM](https://oisservices.com)**