

# Minors Visa Checklist



- |  | <b>Tick when Complete</b> |
|--|---------------------------|
| 1. Long Birth Certificate to be shown to Verification Office.  | <input type="checkbox"/>  |
| 2. A photocopy of Birth Certificate showing names of parents.  | <input type="checkbox"/>  |
| 3. Two recent passport sized photographs (Passport specification).   | <input type="checkbox"/>  |
| 4. Letter of consent (original signed and dated) from BOTH parents addressed to the processing center selected on the online application form with name and signature, also attach copies of Parents. <ul style="list-style-type: none"><li>▪ Emirates ID (front &amp; back)</li><li>▪ Residence Visa</li></ul>  | <input type="checkbox"/>  |
| 5. Photocopies of parents` current passports data pages.   | <input type="checkbox"/>  |
| 6. 5 working days Processing Time AED 250 fee Cash - Payable only at OIS Office.   | <input type="checkbox"/>  |
| 7. Payment and acknowledgement slips available once online payment is complete – Printed from <a href="http://www.innovate1services.com">www.innovate1services.com</a> OR <a href="http://portal.immigration.gov.ng/visa/OnlineQueryStatus">portal.immigration.gov.ng/visa/OnlineQueryStatus</a><br><b>PLEASE IGNORE INTERVIEW DATE ON PAYMENT SLIP AND BOOK OIS APPOINTMENT</b><br>Online at <a href="http://apt.oisservices.com">apt.oisservices.com</a> , payment amounts varies; please check the following for the price list; <a href="http://portal.immigration.gov.ng/pages/visaguidelines">portal.immigration.gov.ng/pages/visaguidelines</a> . | <input type="checkbox"/>  |
| 8. AED 370 OIS Services Processing Fee (excluding VAT), payable by card only at OIS Office.  | <input type="checkbox"/>  |

### IMPORTANT INFORMATION

- For children whose parents are expatriates and working in Nigeria, a copy of parents` residence permit should be attached to the application.
- Application not supported by all the requirements will not be accepted by Nigerian Embassy Abu Dhabi.

**PLEASE CHECK OUR OPENING HOURS TO AVOID DELAYS AND FOR ANY ADDITIONAL INFORMATION PLEASE CALL US ON +97142765448 OR VISIT OUR WEBSITE [HTTPS://OISSERVICES.COM](https://oisservices.com)**